

INDIA ASSOCIATION OF TALLAHASSEE

July 04, 2010

Dear Prospective Vendor,

India Association of Tallahassee (an IRC 501 (c) (3) non-profit) in association with Indian Students Association of Tallahassee (INSAT) is excited to host India Day/Utsav 2010 (a premier event and fair showcasing Indian arts, food, and culture).

The event will be held on Saturday, August 21, 2010 from 12:00 to 6:00 PM at FSU Moore Auditorium and the quadrangle in front of the auditorium.

IATLH wants to introduce the community to the different flavors and colors of India. In 2009 Utsav attracted more than 300 people from the local Tallahassee community. This and similar events provide an opportunity for businesses and service providers to reach out to the community at a single place. Therefore, IATLH invites vendors to display, demonstrate, and sell their products and services.

Vendors are grouped in two categories:

1. Food Vendors (Licensed)
2. Merchandise and Service Vendors (non-food)

If you would like to avail of this opportunity please review the attached application and contract.

IATLH Executive Committee

INDIA ASSOCIATION OF TALLAHASSEE

Vendor Application Form and Terms:

Contact Name: _____

Company Name: _____

Address: _____

City/State/Zip: _____

Phone: _____ Fax: _____

Email: _____

Product or Services: _____

Check No and Date: _____

Amount: _____

Terms:

1. Fee for Food vendors: IATLH member \$100.00, non-member \$150.00 and \$50.00 refundable deposit* for all.
2. Fee for other vendors: IATLH member \$50.00, non-member \$100.00 and \$25.00 refundable deposit* for all.
3. Food vendors will be provided 2 tables (8' x 3') and 3 chairs (approximate area 16' x 10').
4. All other vendors will be provided 1 table (8' x 3') and 2 chairs (approximate area 10' x 10').
5. Vendors have to setup the booth before the program starts and clean-up after the end of the program. The area should be clean after the vendor closes the booth or deposit will not be refunded.
6. Vendors are prohibited from 'Sub Leasing' the booth.
7. Vendors are responsible for their own liability insurance and sales tax payment.
8. Please be aware that there is no rain date. However, IATLH will allow vendors to move to a covered portion of the quadrangle if there is rain on the day of the program.
9. Alcoholic beverages cannot be sold or consumed at any of the booths.

10. Electrical outlets may be available near some booths but not guaranteed.
11. IATLH can't guarantee sales and will not refund the corporate member fee for any reason.
12. Deposit will be refunded if vendor complies with the above requirements.
13. Location of the booths will be decided by Executive Committee.
14. All booth requests must be submitted by August 6th 2010.
15. Decision of the Executive Committee will be final and binding.
16. Please email any questions at JtSecretary.iatlh@gmail.com and mail your check and form to:
India Association of Tallahassee
P.O. Box 12111
Tallahassee, FL 32317-2111

By signing this document vendor agrees to the above terms.

Print Name

Signature and Date